

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NEGE06336074D

Opening Date: June 26, 2006

Closing Date: July 7, 2006

Position: Surveying Aid, GS-0817-2

Salary: \$21,602 - \$27,182 Annual

Place of Work: U.S. Army Engineer District, Baltimore, Operations Division,
Navigation Branch, Survey/Debris Removal Section, Survey Team

Duty Station: Baltimore, MD

Position Status: Temporary Position Not to Exceed: 13 MONTHS -- Full Time

Number of Vacancies: 1

Duties: You will perform a limited variety of simple, repetitive tasks requiring knowledge of simple work procedures performed in a fixed or prescribed sequence. You will receive on the job training to acquire specific subject-matter knowledge or skills. You will hold a rod or prism pole in a level position on designated points, in accordance with directions or signals from an instrument man or survey party chief, and uses a plumb bob or leveling bubble as necessary; move rod or target as directed and, when pertinent, report readings to recorder. You will carry steel or metallic tape; hold the end of the tape at designated points or, under guidance of another party member, established points at the forward end of the tape; maintain tension; set taping arrows; read and report tape measurements. You will record on prescribed forms readings called out by others; observe and record time when directed; and make simple arithmetic calculations. You will maintain batteries and set up equipment.

About the Position: Position is under the Supervision of the Chief, Survey/Debris Removal Section, Survey Team. The incumbent will perform a limited variety of simple, repetitive tasks requiring knowledge of simple work procedures performed in a fixed or prescribed sequence. The incumbent receives on-the-job training to acquire specific subject matter knowledge skills. The Baltimore District is located in the City Crescent Building in downtown Baltimore, Duty station is located at the U.S. Army Corps of Engineers complex adjacent the Ft. McHenry National Historic site off of Fort Ave., Baltimore, Maryland. The Baltimore area is home to several universities and colleges (e.g. John Hopkins, University of Baltimore, Towson, Loyola, Goucher); world-class medical facilities; and numerous cultural attractions such as the Hippodrome Theater, Lyric Opera House, National Aquarium; the Reginald F. Lewis Museum of Maryland African American History & Culture, and the American Visionary Arts Museum.

Who May Apply:

- This is a delegated examining announcement, open to all U.S. citizens.
- Interagency Career Transition Assistance Plan (ICTAP) eligibles.

Qualifications:

Qualified candidates for this job must show in their resume that they have training or experience in order to meet the 3 months of general experience requirement or qualify on the basis of High school graduation or equivalent. Equivalent combinations of education and general experience are qualifying. Education must be documented in the content of the resume. General experience is (1) any type of work that demonstrates the applicant's ability to perform the work of the position, or (2) experience that provided a familiarity with the subject matter or processes of the broad subject area of the occupation. The experience/education must indicate the following Knowledge, Skills and Abilities (KSAs). 1. Ability to make mathematical computations. 2. Ability to understand and apply instructions. (This includes applying oral instruction and written guidance such as regulations, directives and standard office procedures). 3. Ability to work with others as a member of a team.

NOTE: Must be able to work in extreme weather conditions and to lift and carry equipment weighing at least 50 lbs.

Incumbent should be comfortable working on vessel and working around water and be able to swim to the standard of the American Red Cross II (Basic Floating Techniques and Free Style Swim) or equivalent certifications.

GS-02: Three months of general experience, or a high school graduate or equivalent, or a combination of experience and education.

Possess and maintain the physical ability to lift and carry up to 50 pounds.

The experience described in your resume will be evaluated and screened for the Office of Personnel Management's basic qualifications requirements, and the skills needed to perform the duties of this position as described in this vacancy announcement.

Foreign education must be evaluated for U.S. equivalency in order to be considered for this position. Please include this information in your resume.

Education can be substituted for experience. Review the qualification requirements for specific information.

Other Information:

- May require shift work and/or work on rotating shifts to provide coverage on evenings, weekends, holidays and in other situations.

- The Department of Defense (DoD) policy on employment of annuitants issued March 18, 2004 will be used in determining eligibility of annuitants. The DoD policy is available on http://www.cpms.osd.mil/fas/staffing/pdf/rem_ann.pdf
- To successfully claim veteran's preference, your resume/supplemental data must clearly show your entitlement. Please review the information listed under the Other Requirements link on this announcement or review our on-line Job Application Kit.
- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- May require overtime work.
- This position is a TERM position. It is temporary and may be extended up to a maximum of four years.
- Permanent Change of Station (PCS) expenses are not authorized.
- Temporary Duty (TDY) travel is 75 percent.

Other Advantages: The applicant will be reporting to the U.S. Army Corps of Engineers complex at Ft. McHenry which provides free parking, other transportation includes MTA Bus, a transit subsidy is available.

Other Requirements:

- Personnel security investigation required.
- A medical examination is required.
- You will be required to provide proof of U.S. Citizenship.
- License/Certification: VALID STATE DRIVERS LICENSE
- You may claim Military Spouse Preference.
- Applicants claiming veteran's preference must clearly show an entitlement to such preference on the resume/supplemental data submitted.
- Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.
- One year trial/probationary period may be required.
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.

HOW TO APPLY:

This position will be filled from the Army Centralized Resumix database using an automated recruitment and referral system. Your resume must be on file with the Army Centralized Resumix database. If you have a resume on file with the Army Centralized Resumix database, you may apply by taking advantage of our quick self-nomination process. If you do not have a resume on file with the Army Centralized Resumix database, you must submit one along with the self-nomination. Both documents must

be received in the Resumix database by the closing date of the announcement unless specifically stated in the instructions contained in this vacancy announcement.

RESUME:

If you do not have a resume on file with the Army Centralized Resumix database, you must submit one. It is strongly encouraged that you use the Army Resume Builder. The Army Resume Builder can be accessed by clicking on the link at the end of this vacancy announcement. It can also be found on the Internet at <http://www.cpol.army.mil>, click on Employment, click on Army's Resume Builder. The Army Resume Builder is used to create and store your resume. You do this by selecting Save Resume to Database. In order to receive consideration for vacancies, however, you must submit your resume to the Centralized Resumix database by going to the email page, selecting Central Database and clicking on the Submit button. Your resume will automatically flow into the Centralized Resumix database.

We prefer that you use our resume builder to create and submit your resume electronically. However, if you do not desire to use the Army Resume Builder, you may submit your resume to our Central Resume Processing Center using other means by scrolling to the end of this page and clicking on the Job Application Kit link for instructions. Please follow the instructions in our Job Application Kit to create your resume and assure that all of the required information is provided. The Job Application Kit can also be found on the Internet at <http://cpol.army.mil/employ/jobkit>

NOTE: Unless specifically stated in the vacancy announcement, do not submit documentation supporting your status/eligibility when submitting your resume. However, you may be asked to submit the documentation if you are selected. Resumes must be received by the closing date of this announcement.

SELF NOMINATION:

You may self-nominate at any time during an open period of a vacancy announcement. If your resume is currently in our central database, you may Self-Nominate by going to the CPOL/CPOC Vacancy Announcement Board <http://cpolrhp.army.mil/ner/index.html>, key (or cut and paste) the announcement number into the Search - Announcement field (found at the bottom of the page), click on GET ANNOUNCEMENT, then follow link within THAT announcement to self nominate.

If you wish to submit your self-nomination another way, go to The Army Job Application Kit web site (<http://cpol.army.mil/employ/jobkit>) and follow instructions provided.

Self-nomination must be submitted by the closing date.

APPLICANT NOTIFICATION SYSTEM WEB-ENABLED RESPONSE (ANSWER):

To check the status of your resume and self-nominations you may go to <http://www.cpol.army.mil>, click on Employment, and click on ANSWER.

Point of Contact:

Central Resume Processing Center, 410-306-0137, applicanthelp@cpsrxtp.belvoir.army.mil

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER.

Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.

SELECTION FOR THIS POSITION IS SUBJECT TO RESTRICTIONS RESULTING FROM DEPARTMENT OF DEFENSE REFERRAL SYSTEM FOR DISPLACED EMPLOYEES.